

Gokhale Institute of Politics and Economics, Pune

Deemed University u/s 3 of the UGC Act, 1956

Annual Quality Assurance Report (AQAR) of the IQAC

for the year June 1, 2013-May 31, 2014

Part – A

1. Details of the Institution

1.1 Name of the Institution	Gokhale Institute of Politics and Economics
1.2 Address Line 1	846, Shivajinagar
Address Line 2	B M C C Road
City/Town	Pune
State	Maharashtra
Pin Code	411004
Institution e-mail address	gokhaleinstitute@gipe.ac.in
Contact Nos.	(020)25650287
Name of the Head of the Institution:	Prof. Rajas Parchure
Tel. No. with STD Code:	(020)25650287
Mobile:	9822239644

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A+		2004	2004-2009
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 AQAR for the year

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY) Nil
- ii. AQAR _____ (DD/MM/YYYY) Nil
- iii. AQAR _____ (DD/MM/YYYY) Nil
- iv. AQAR _____ (DD/MM/YYYY) Nil

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="5"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="3"/>
2.3 No. of students	<input type="text" value="--"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="--"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="2 Trustees"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text"/>
2.9 Total No. of members	<input type="text" value="12"/>

** The Institute, after initiating the process of constitution of IQAC, has taken a view that instead of concentrating the discussion about quality control with the restricted number people in the IQAC it would be better if all quality related parameters concerning various specialisations are discussed in the research staff meeting treating all the members of research staff as part of IQAC. Hence, the following information is based on the number of research staff meetings and the outcomes thereof.*

2.10 No. of IQAC/Research Staff meetings held: 4

2.11 No. of meetings with various stakeholders:	No.	<input type="text"/>	Faculty	<input type="text" value="4"/>
	Non-Teaching Staff	<input type="text"/>	Students	<input type="text"/>
		Alumni	Others	<input type="text"/>

2.12 Has IQAC received any funding from UGC during the year? No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related):NIL

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC: NIL

Total Nos. International National State Institution Level -

(ii) Themes -

2.14 Significant Activities and contributions made by IQAC/Research staff

- Compilation of rules and regulations governing PG programmes
- Economics Conclave was conceptualized as an annual academic activity designed as interface between the students, industry and academia
- Restructuring of MA courses
- Incentivisation of publications in peer reviewed journals

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Academic Calendar for 2013-14 attached as Annexure	

2.16 Whether the AQAR was placed in statutory body: NO

Management Syndicate Any other body

- Action Taken:
- Economics conclave was launched in February 2014
 - The MA programmes were thoroughly revised and redesigned as M.Sc. programmes with 20 papers, from 2014-15

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1			
PG	3			
UG	1			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	1			
Others				
Total	6			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Quadmester	1
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The M. A. programs were fully restructured as M.Sc. programmes. The salient points of this revision are:

1. No. of papers increased from 16 to 20, with 16 core and 4 Elective papers.
2. The syllabus of major Core Courses in all three PG programmes upgraded.
3. Quantitative papers such as Econometrics, Mathematical Economics compulsory under the new scheme.
4. Inputs of industry/experts duly considered.

1.5 Any new Department/Centre introduced during the year. If yes, give details: Nil.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	29	14	07	3	5

2.2 No. of permanent faculty with Ph.D. 24

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	5	6	-	2	-	11	-	-	5	19

2.4 No. of Guest and Visiting faculty and Temporary faculty 41

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	20	4
Presented papers	10	14	1
Resource Persons	-	4	3

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Some of the innovative processes adopted by the Institute include:
- Role play exercises, online and offline simulations in the classroom
 - Use of quantitative techniques in real time on real world data using the various data products
 - Use e-learning platforms to host course specific readings, conduct offline discussions with students.
 - Analysis of research papers to study aspects such as research methodology; review of literature; objective/s of the paper; conclusions and shortcoming, etc.
 - Data analysis to provide hypothetical solutions to simulated situations
 - Student presentation based on research article
 - Tutorial tests based on research article
 - Exemption test in Mathematics and Statistics
 - Compulsory half-yearly presentations by Ph.D. student which helps the student as well as the guide to evaluate the progress of the work at every stage.

2.7 Total No. of actual teaching days during this academic year 184

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) -

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 8

2.10 Average percentage of attendance of students 75%

2.11 Course/Programme wise distribution of pass percentage: (Final Semester Examination)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.A. Economics	35	12	19	2	2	
M.A. Financial Economics	39	13	21	4	1	
M.A. Agribusiness Economics	33	7	20	4	2	

2.12 How does IQAC/Research Staff Contribute/Monitor/Evaluate the Teaching & Learning processes:

The teaching-learning process is a subject of continuous discussion and debate at the meeting of the Research Staff and other institutional authorities such as Board of Studies and Academic Council.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	1
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Workshops - 04 Seminars -12 Conferences - 04
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	42	19	Nil	

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC/Research Staff in Sensitizing/Promoting Research Climate in the institution:-

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	17	12	29	17
Outlay in Rs. Lakhs	79.52	105.36	184.88	79.52

3.3 Details regarding minor projects:- NA

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	2	17	
Non-Peer Review Journals		1	
e-Journals			
Conference proceedings	1	5	

3.5 Details on Impact factor of publications: N.A.

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

(Rupees in Lakhs)				
Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Year 2013-14	* Ministry of Health and Family Welfare, Ministry of Agriculture and Co-operation, Government of Maharashtra, RBI, Chair Unit and P&D, Ford Foundation, UGC, ICSSR etc., # Research and Consultancy Ad-hoc Projects, from various NGO's/ Financial Institute/Governments & other. @ Ministry of Health and Family Welfare, Ministry of Agriculture and Co-operation, Government of Maharashtra, RBI, Chair Unit and P&D, Ford Foundation, UGC, ICSSR, Research and Consultancy Ad-hoc Projects, from various NGO's/ Financial Institute/Governments & other	934.98	934.98

Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		3			
Sponsoring agencies		Planning Commission, IHEPA, APSS			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year: NA

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year: -NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: N.A.

3.22 No. of students participated in NCC events: N.A.

3.23 No. of Awards won in NSS: N.A.

3.24 No. of Awards won in NCC: N.A.

3.25 No. of Extension activities organized:

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Organized a major seminar on Drought Mitigation and Water Resources Management, bringing on a common platform government officials, policy makers, civil society groups and experts in sustainable irrigation.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	~6.5 acres			~6.5 acres
Class rooms	8		UGC	8
Laboratories				
Seminar Halls	1			1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		3	UGC & Others	
Value of the equipment purchased during the year (Rs. in Lakhs)	314.71	50.94 (-) 17.63	UGC XII/ UGC-SAP/ Census Data Centre/ ICSSR/ UGC major research projects	348.02

4.2 Computerization of administration and library

The Library is fully computerised. In addition to computerised housekeeping operations, the Library has continued its digitisation programme on a large scale during the year. In the year 2013-2014, about 1364 books were digitised. The Library also completed barcoding of all its documents for the convenience of circulation. All administration sections (General Administration, Finance/Accounts, & Academic Section) are fully computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2271		459		2730	
Reference Books	929		47		976	
e-Books	--		--		--	
Journals	36278		189		36467	
e-Journals	--		--		--	
Digital Database	--		--		--	
CD & Video	566		96		662	
Others (specify)						
General Books	235876		703		236579	
Dissertations	442		34		476	
Maps	1138		0		1138	
Floppies	60		0		60	
Microfiche	585		0		585	
TOTAL	278106		1528		279634	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	108	40	LAN / Wi-Fi connectivity at academic and residential campuses	-	-	68		
Added	1	-		-	-	1		
Total	109	40		-	-	69		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.): Nil

4.6 Amount spent on maintenance in lakhs :

i) ICT	6.25
ii) Campus Infrastructure and facilities	60.16
iii) Equipments & Others	39.72
Total :	106.13

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services: --

5.2 Efforts made by the institution for tracking the progression: --

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
	221	42	

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	71			150	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
183	5	2	21	1	212	186	7	1	29	1	221

Demand ratio 1:8 Dropout -----%

5.4 Details of student support mechanism for coaching for competitive examinations (If any): Nil

No. of students beneficiaries

5.5 No. of students qualified in these examinations:

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance:-

No. of students benefitted

5.7 Details of campus placement:

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
17	109	54	Data not retained

5.8 Details of gender sensitization programmes: Nil

5.9 Students Activities: -

5.9.1 No. of students participated in Sports, Games and other events: 108

5.9.2 No. of medals /awards won by students in Sports, Games and other events: Nil

5.10 Scholarships and Financial Support:

	Number of students	Amount
Financial support from institution		
Financial support from government	4	47,690
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Events : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students: Nil

5.13 Major grievances of students (if any) redressed: No major grievances received

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To conduct research, education and extension on the foremost social and economic problems at national and international levels with the aim of providing viable solution for decision makers for the betterment of human life.

Mission: The Gokhale Institute of Politics and Economics will strive to undertake research and provide education in all fields of economics with the singular purpose of contributing its might to enhance economic betterment and social welfare.

6.2 Does the Institution have a management Information System

The Institute has developed

- Data-bank of all project-related data, data collection techniques and project reports which can be utilised to research work in allied projects.
- Working research papers of successful faculty seminars which are then made available on the server for prompt access to researchers.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Institute continuously revises its curriculum making it updated with developments in national and international level. The changes in the syllabi are first discussed in the Research Staff meeting, then got approved in the Board of Studies and Academic Council respectively.

6.3.2 Teaching and Learning

The Institute has successfully applied information technology in its teaching-learning process. All the classrooms of the Institute are renovated and fitted with latest information technology equipments which ensure smooth interaction of the teacher with the students and vice versa. The teachers in the Institute also encourage active participation in the learning process instead of having only one side of communication from the teacher to the students. The teachers are evaluate by the students and their feedback is recorded by the Institute.

6.3.3 Examination and Evaluation

The Institute has been following semester-based examination and evaluation process in the lines with most of the reputed academic and research institutes and universities.

6.3.4 Research and Development

As stated earlier, being primarily a research institution, the Institute employs latest research equipments and gadgets to collect, analyze and tabulate data in its field studies. The research studies done in the Institute are extensively used by the State and Central Government agencies for formulating policy decisions and strategic plans.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The Institute emphasises on qualitative collection building efforts in the Library and is very selective in selecting books and journals. The Library is also known among the researchers in Economics and allied subjects for its quality reference and documentation/ bibliographic services. The major decisions pertaining to Library are taken by the Library Committee of the Institute.

6.3.6 Human Resource Management

As the Institute has employees under different grantors, human resources management poses a real challenge for the authorities. However, the Institute has been successful in maintaining a uniform practice of human resources management for its employees irrespective of the grantors.

6.3.7 Faculty and Staff recruitment

The Institute follows UGC guidelines in to for recruitment of faculty and the guidelines prescribed by the grantors for recruitment of non-teaching staff.

6.3.8 Industry Interaction / Collaboration

The Institute has a strong channel of communication with the industry, government and its agencies, and the civil society, particularly in determination of the parameters of research undertaken at the Institute. The Institute presents an open forum to all stakeholders including the government and its agencies to discuss contemporary concerns of the economy and the society.

6.3.9 Admission of Students

The students are admitted into the MA Programme on the basis of an entrance test conducted for the purpose. The admission is strictly on merit. The Institute also follows appropriate reservation policy for admitting students from reserved categories.

6.4 Welfare schemes for

Teaching	5
Non teaching	
Students	2

6.5 Total corpus fund generated

81.57 Lakhs

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done? No.

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms? NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? N.A.

6.11 Activities and support from the Alumni Association

The Alumni Association of the Institute meets every year to have interaction with the current students. The Alumni Association also assists the students for their placements.

6.12 Activities and support from the Parent – Teacher Association: N.A.

6.13 Development programmes for support staff: Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

The Institute has been taking up plantation programmes in a regular manner. In fact, the residential and the academic campuses of the Institute are considered as one of the greenest areas in the city.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution: Nil

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year: Nil

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- *Use of quantitative techniques in real time on real world data using the various database products subscribed to by the institute.*
- *Analysis of research papers (other than that prescribed in the syllabus) by students and presentations thereon.*

7.4 Contribution to environmental awareness / protection:--

7.5 Whether environmental audit was conducted? Yes No

Academic Calendar: M. A. Programmes

Semester: July-Nov 2013

Lecture commences from	: Monday, July 15, 2013
Exemption Test*	: Friday, August 16, 2013
First Periodical Test	: August 26-30, 2013
Second Periodical Test	: September 23-27, 2013
Deepawali Vacation	: October 28, 2013 to November 8, 2013
Third Periodical Test	: November 11-15, 2013
Preparation Leave	: November 18, 2013 to November 22, 2013
Semester End Examination (start from)	: November 25, 2013

Semester: Dec 2013-April 2014

Re-open (Lecture commences from)	: Monday, December 23, 2013
First Periodical Test	: February 3-7, 2014
Second Periodical Test	: March 3-7, 2014
Third Periodical Test	: April 1-4, 2014
Preparation Leave	: April 7-12, 2014
Semester End Examination (start from)	: April 15, 2014

Admission

One page information sheet for Admission to M.A. Programme distributed to Colleges & Universities	: January, 2014 (2 nd week)
Forms available on Institute's website	: March, 2014 (1 st week)
Last date for submission of duly filled in Application form for admission	: Friday, May 20, 2014
Entrance Exam	: Sunday, June 8, 2014
Entrance Exam Result (on Institute's website and Notice Board)	: Monday, June 16, 2014
Admission (Start form)	: Tuesday, July 1, 2014

Note: * Basic Mathematics & Basic Statistics (Qualifying Course)